

London Mathematical Society Computer Science Committee Terms of Reference

1. Constitution and Purpose

- 1.1 This is a Committee of Council.
- 1.2 This Committee shall promote publications and meetings which keep mathematicians and computer scientists informed of developments of mutual interest.
- 1.3 This Committee shall advise Council on all matters pertaining to the development of links between mathematics and computer science.

2. Roles and responsibilities

- 2.1 The Computer Science Committee will have the following roles and responsibilities.
- 2.2 The Committee shall undertake relevant activities as follows:
 - i) promoting publications and meetings which keep mathematicians and computer scientists informed of developments of mutual interest;
 - ii) informing the membership of the Society on items of general interest involving both mathematics and computer science; and
 - iii) promoting in industry, in commerce, and in the scientific civil service an appreciation of the inter-relations between mathematics and computing.
- 2.3 The Committee shall provide advice to Council on all matters pertaining to the development of links between mathematics and computer science.

Budgets and Reporting

- 2.4 The Committee is responsible for:
 - i) keeping within any budget delegated to it by Council and spending it effectively;
 - ii) advising Council on budget forecasting and expenditure; and
 - iii) providing regular reports to Council.

3. Membership

- 3.1 The Committee shall consist of ten members.
- 3.2 The Chair shall be appointed by Council from among the Committee members. In the absence of the Chair the remaining Committee members may appoint an Acting Chair for that meeting from among their members.
- 3.3 Six Committee members, who will normally be members of the Society, shall be appointed by Council to serve a term of three years, renewable once.
- 3.4 One Committee member will be nominated by BCS-FACS, and two by The Institute of Mathematics and its Applications. If a nominee cannot attend a particular

meeting of the Committee, the nominating Society may send another representative on that occasion.

- 3.5 The Committee will have the right to invite non-members to attend as observers, who will not have voting rights. In particular, it has been agreed with the EPSRC that they may send an observer to the meetings.
- 3.6 The Committee will have the right to invite non-members to attend for specific discussions. Such guests will not have voting rights.

4. Frequency and format of meetings

- 4.1 The Committee shall meet as required in execution of its duties under section 2 above, although not normally more than 3 times per year, usually in De Morgan House. The Chair may call urgent meetings on specific issues if required.
- 4.2 Participation in meetings via video-conferencing or telephone-conferencing is acceptable on occasion.
- 4.3 Each Committee Member shall be expected to take an active role in electronic discussions.

5. Attendance

- 5.1 If a member is absent without reasonable cause for three or more consecutive meetings the member will be considered to have resigned from the Committee.
- 5.2 The secretariat support for the Committee shall normally be provided by the Society Business Officer.

Agreed by Council
28 June 2019