

London Mathematical Society

Research Grants Committee Terms of Reference

1. Constitution and Purpose

- 1.1 This is a Committee of Council.
- 1.2 This Committee shall have the authority to implement the Society's portfolio of research grant schemes, and to propose new initiatives in this area.
- 1.3 This Committee shall provide strategic advice to Council on matters relevant to research grants.

2. Roles and responsibilities

- 2.1 The Research Grants Committee will have the following roles and responsibilities.

Advice to Council

- 2.2 The Committee shall provide advice to Council on research grants by:
 - i) reviewing and developing the Society's portfolio of research grants; and
 - ii) ensuring that Council is kept informed of matters relevant to research grants.

Activities

- 2.3 The Committee shall undertake relevant activities for Research Grants by:
 - i) implementing the Society's portfolio of research grant schemes (listed in the appendix); and
 - ii) liaising with any relevant bodies on related matters.

Budgets and Reporting

- 2.4 The Committee is responsible for:
 - i) keeping within any budget delegated to it by Council and spending it effectively;
 - ii) advising Council on budget forecasting and expenditure; and
 - iii) providing regular reports to Council.

3. Membership

- 3.1 The Committee shall consist of 10 members. In the event that none of the current Committee members also sit on Council, the Committee shall ask the General Secretary to seek a volunteer from amongst the Council members to serve on this Committee so that the link with Council is maintained.

- 3.2 The Chair shall be appointed by Council from among the Committee members. In the absence of the Chair the remaining Committee members may appoint an Acting Chair for that meeting from among their members.
- 3.3 All Committee members shall be appointed by Council.
- 3.4 The Committee members will normally be members of the Society and shall each serve a term of office of no longer than 6 years in total (2 terms of 3 years).
- 3.5 The Committee will have the right to invite guests to attend for specific discussions. Such guests will not have voting rights.
- 3.6 To avoid conflicts of interest, Committee members will not be able to apply for grants, which are offered by the Research Grants Committee, while they serve on the Committee. Committee members may act as “node” supporters for applications for Joint Research Group (Scheme 3) grants. Should a Committee member already hold a grant, which is offered by the Research Grants Committee, before they start their term of service, the Committee member is permitted to continue to hold the grant if it is impractical for them to ask a colleague to act as grant holder, subject to agreement with the Committee Chair.

4. Frequency and format of meetings

- 4.1 The Committee shall meet as required in execution of its duties under section 2 above, although not normally more than 4 times per year. Three of these meetings will normally be held remotely but one meeting may be held in-person every year. The Chair may call urgent meetings on specific issues if required.
- 4.2 Participation at in-person meetings via video-conferencing or telephone-conferencing is acceptable.
- 4.3 Each Committee Member shall be expected to take an active role in electronic discussions.

5. Attendance

- 5.1 If a member is absent without reasonable cause for three or more consecutive meetings the member will be considered to have resigned from the Committee.
- 5.2 The LMS Executive staff (e.g. the Membership & Grants Manager) will normally be in attendance at Committee meetings.
- 5.3 The secretariat support for the Committee shall normally be provided by the LMS Executive staff.

*Agreed by Council
17 November 2023*

Appendix: current portfolio of research grants

Grant Schemes 1–5

Research Workshop Grants (Scheme 6)

British Mathematical Colloquium/British Applied Mathematics Colloquium

International Grants (including Mentoring African Researchers in Mathematics)

Mathematical Symposia

Travel Grants to the ICM and ECM for mid to late career researchers