



## SUPPORT OF JOINT RESEARCH GROUPS (SCHEME 3 GRANTS) FINANCIAL AND ACADEMIC REPORT FORM

If you wish to apply for a renewal grant this form should be submitted with your application by **30 September**. The final date for receipt of reports for Scheme 3 grants is **31 December**.

<b>Reference number:</b>	
<b>Grantee's name:</b> (Full name with title eg Prof, Dr etc)	
<b>Email address:</b>	
<b>Nature of award:</b> (Please give the overall title of your group)	<b>Support of joint research group</b>
<b>Conditions of the award:</b>	The grant shall be used for the purposes described in the application. Minor variations from the proposed activities are acceptable as long as they are clearly within the general framework enunciated in the application. Please refer to your Grant Offer and Claims Form for the particular conditions relating to your grant.
<b>Financial Report:</b> Please describe the overall budget, giving enough detail to show that the amounts spent from the LMS grant correspond to the amounts requested and comply with the conditions listed in the Grant Offer and Claim Form. If any part of the grant is unspent please explain which part could not be used and give the reasons. Please see Note 2 of the Grant Offer and Claim Form.	
<b>Item</b>	<b>Amount £</b>
Please continue on a separate sheet if necessary	
<b>Amount awarded</b> (including any sums transferred from the previous year) <b>(A):</b>	
<b>Grant claimed from the LMS:</b>	
<b>Total spent from LMS Grant</b> (including any sums transferred from the previous year) <b>(B):</b>	
<b>Refund due to the LMS (A-B):</b>	
<b>Please indicate how any refund will be returned to the LMS:</b>	
<input type="checkbox"/> <b>To be deducted from any renewal grant</b>	
<input type="checkbox"/> <b>Bank transfer</b> (LMS Bank details available on request, please use the grant reference number when making payment).	
<input type="checkbox"/> <b>Cheque</b> (made payable to the <b>London Mathematical Society</b> )	

**Academic Report:**

Your report should contain a general description of the academic activities including the contributions made by the principal speakers, at each meeting. Please include details of what has been achieved at each meeting of the group and how successful it has been at creating a network. Please refer to your original application and explain to what extent you fulfilled your original expectations.

Please continue on a separate sheet if necessary

<b>For each of your meetings please complete attendance figures as follows:</b>								
Date of Meeting:								
In-person (IP) or Virtual (V):								
Location of Meeting:								
Support received from department:								
	Male	Female	Male	Female	Male	Female	Male	Female
Invited speakers								
Research students (host institution)								
Research students (other institutions)								
Other participants (host institution)								
Other participants (other institutions)								
<b>Total</b>								
<b>Signature of Grantee:</b>								
<b>Print name:</b>								
<b>Please return this form in to:</b> <a href="mailto:grants@lms.ac.uk">grants@lms.ac.uk</a>								
<b>For office use only</b>					<b>Authorised by:</b>			
Date Report Received _____ D/b <input type="checkbox"/>					Cttee mem _____			
Refund Due: A/cs <input type="checkbox"/> File <input type="checkbox"/> D/b <input type="checkbox"/>					PS _____			
Date Refund Received _____ A/cs <input type="checkbox"/> File <input type="checkbox"/> D/b <input type="checkbox"/>					Date _____			
Date Acknowledged _____								

**Privacy Statement:** Personal data provided on this form will be used by the London Mathematical Society (the major UK learned society for mathematics) to manage this grant under the legal bases "Legitimate Interests" and "Contract". Information will be shared with members of the Research Grants Committee. Data subjects have the right to object to processing of personal data and to access their personal data. Further information about the LMS use of personal data can be found in the LMS Privacy Notice - <https://www.lms.ac.uk/privacy-notice>