Undergraduate Research Bursaries in Mathematics

Conditions of Award and
Requirements for Final Reports

Before applying for a research bursary, you should check that these conditions of award and reporting requirements are acceptable to you, to the nominated student and to the institution that will be administering the grant.

The London Mathematical Society is a charity and, in this Scheme, offers support for undergraduate mathematicians by promoting access to mathematics and encouraging mathematical research careers. This Scheme provides charitable investment in human capital and research capacity, rather than project funding *per se.* It covers only the bursary cost of projects; we do not meet the full economic costs of the research carried out under this Scheme.

Privacy Statement: The London Mathematical Society (LMS) is a registered charity for the advancement, dissemination and promotion of mathematics in the UK and worldwide. Data provided by you on this form will be stored securely and used under the lawful bases "Contract" and "Legitimate Interests" in relation to the application, and if successful, to the Undergraduate Research Bursary (URB). All applications for URBs are reviewed by external referees and by members of the LMS Early Career Research Committee and so personal data will be shared securely with them. You have the right to object to the processing of your personal data that we carry out and the right to access any of your personal data held by the LMS. For further information about how the LMS processes personal data, please see the LMS Privacy Notice: www.lms.ac.uk/privacy-notice .

Conditions of Award

1   Grants must be used solely for the purposes set out in the application, approved by the Trustees and described in the letter of award. Bursaries will only be granted for the student named on the application form; awards are not transferable between students.

2   The grant holder is the supervisor and will be responsible for the conduct of the project. The institution administering the award is responsible for the employment of the supervisor on the project and their terms and conditions, for the student educated on the project and his or her terms and conditions, and for providing appropriate facilities for the research, including financial management.

3   The grant holder must ensure that all facilities, agreements about access and collaborations necessary for the training of the student are obtained before the training commences and can be ensured throughout the grant period.

4   Any financial support for the student obtained from other sources must be made known to the London Mathematical Society as soon as possible.

Changes in course of project

5 The London Mathematical Society should be informed immediately if the grant holder or student is unable to take up the Grant. Awards are not transferable between students.

6 The London Mathematical Society reserves the right to terminate an award if either the grant holder or student funded by the grant is in breach of any of the conditions of award or becomes unfit or unable to pursue the work funded by the grant.

Grant payments

7 Grants are claimed by the supervisor in advance of the project and paid by bank transfer to the host institution, which will arrange for transfer of the grant to the student.

8 Match-funding payments should be paid directly from the host institution to the student.

9 These awards are student bursaries. Scholarships, exhibitions and bursaries held by a person receiving full-time instruction at a university, technical college or similar educational establishment are exempted from income tax under Section 776 of the Income Tax (Trading and other Income) Act 2005. The primary purpose of the bursaries is learning, not employment, so the bursaries entail no national insurance liability.

Intellectual property, copyright and acknowledgement of the London Mathematical Society

10 Grant holders are expected to publish any results (if any) of their research in the normal way and to send a copy to the London Mathematical Society. The Society's support for the project should be acknowledged in any publication (written or electronic), poster or presentation and, where possible, in any newspaper article or radio or television programme about it.

11 If grant holders or their employers wish to issue press statements that mention the London Mathematical Society, the Society should be given an opportunity to comment on the draft. The text should acknowledge that the student was funded by the Society, but that the views expressed are those of the grant holder and not those of the Society.

12 Where a project involves collection of original data the grant holder should liaise with an appropriate archive about the deposit of the data arising from the grant.

13 The host institution is responsible for the identification, protection and exploitation of any intellectual property rights arising from the grant. The London Mathematical Society must be consulted about the disposal of any significant intellectual property rights of £5,000 or more and in these cases expects to share in any income generated by intellectual property rights in proportion to its share of the full costs of the original research.

Requirements for Final Reports

Reporting to the London Mathematical Society

It is to the advantage of the grant holder to keep the Society informed of the progress of a project and particularly of changes (to personnel or circumstances) that may affect the outcome of the work, or of important findings.

Grant holders who fail to submit an end of grant report may not apply to the London Mathematical Society for further funding.

The Report

A final report, which includes a financial statement, should be submitted by 30 September (or upon completion of your grant should this be a later date).

Report forms will be available to download from the London Mathematical Society's website (https://www.lms.ac.uk/grants/undergraduate-research-bursaries). The report should include:

- A summary paragraph describing the project and its outcomes written for the lay reader. This may be used on the London Mathematical Society website or in publications to promote the Scheme and so we would be very pleased to receive photographs of the student and supervisor working on the project or to illustrate the subject area.

- Supervisor's account of the work done during the bursary and a brief assessment of its outcomes.

- Student's comments on the bursary experience.

- A list of publications and presentations planned or produced, intellectual property arising and the use of the results in proposals to other funding bodies or for collaborations.

- A comment on the value of the bursary to the supervisor and research group (including future directions or continuation by a PhD student, post-doc or others).

- A financial statement confirming that the bursary has been paid to the student in full and no balance remains. At the end of the grant any outstanding balance of more than £10 should be returned to the London Mathematical Society.