

London Mathematical Society Women and Non-Binary People in Mathematics Days

Guidelines for Prospective Organisers

Please refer to these guidelines prior to completion of the application form.

The application form should be returned to womenanddiversity@lms.ac.uk.

The LMS Committee for Women and Diversity in Mathematics supports two Women and Non-Binary People in Mathematics events each academic year in the UK, with up to £1,000 available for each event.

Guidelines for events are as follows:

1. At least one member of the organising committee should be an LMS member.
2. To provide continuity and support, a member of the Women and Diversity in Mathematics Committee will be appointed to advise the organising committee of each event.
3. The event will be advertised through various LMS outlets. It may also be advertised in other ways, but must include a mention of LMS support and use LMS branding.
4. The event should be focused around women, including trans women, and non-binary people in mathematics. However, all people should be welcome and encouraged to attend.
5. The event should be focused around postgraduate level upwards, but should be open to undergraduates.
6. All speakers at the event, whether invited or selected from submitted proposals, must be women (including trans women) or non-binary people. If there is a panel, members may be of any gender, but an explanation should be given for why any chosen cis male panellists are appropriate.
7. There must be some opportunity for early career women/non-binary mathematicians to share their work. If this is only done through a poster session, the submitted posters may only be by women/non-binary people.
8. Organisers are encouraged to include women/non-binary speakers from industry. Such speakers may be eligible for additional IMA support if they are advertised as IMA speakers.
9. No more than a £5 registration fee may be levelled to participants.
10. Some portion of the award must be used to support travel of participants (not including speakers and organisers) who are students or LMS members.
11. If an event focusing on a particular mathematical area is proposed, organisers should include an explanation of why this will be of interest to a large number of participants, and how they will ensure a large proportion of women and non-binary participants.
12. Talks should be accessible to participants at the range of levels to which the event is open.
13. After the event, a report should be written for the LMS Newsletter.

Proposals will be selected for funding based on the following principles:

1. Ensuring the event supports and promotes women (including trans women) and non-binary people in mathematics.
2. Reaching participants with a diverse set of interests.
3. Maintaining geographic diversity in location.
4. Ensuring the event is, as much as possible, environmentally sustainable. See the [LMS Environmental Policy Statement](#) for reference.
5. Ensuring each event is well organised and well attended.