

**London Mathematical Society
Early Career Research Committee
Terms of Reference**

1. Constitution and Purpose

- 1.1 This is a Committee of Council.
- 1.2 This Committee shall have the authority to implement the Society's programme of support for early career researchers in the UK mathematical sciences, and to propose new initiatives in this area.
- 1.3 This Committee shall provide strategic advice to Council on matters relevant to early career researchers.

2. Roles and responsibilities

- 2.1 The Early Career Research Committee will have the following roles and responsibilities.

Advice to Council

- 2.2 The Committee shall provide advice to Council on early career research by:
 - i) reviewing and developing the Society's policies and activities relating to early career research and researchers; and
 - ii) ensuring that Council is kept informed of matters relevant to early career research.

Activities

- 2.3 The Committee shall undertake relevant activities for early career research by:
 - i) implementing activities (listed in the appendix), including grants and training schemes, in support of early career research and researchers; and
 - ii) liaising with any relevant bodies on related matters.

Budgets and Reporting

- 2.4 The Committee is responsible for:
 - i) keeping within any budget delegated to it by Council and spending it effectively;
 - ii) advising Council on budget forecasting and expenditure; and
 - iii) providing regular reports to Council.

3. Membership

- 3.1 The Committee shall consist of 10 members.

- 3.2 The Chair shall be appointed by Council from among the Committee members. In the absence of the Chair the remaining Committee members may appoint an Acting Chair for that meeting from among their members.
- 3.3 Normally of the Committee members at least two shall be early career researchers.
- 3.4 All Committee members shall be appointed by Council.
- 3.5 The Committee members will normally be members of the Society and shall each serve a term of office of no longer than 6 years in total (2 terms of 3 years).
- 3.6 The Committee will have the right to invite non-members to attend for specific discussions. Such guests will not have voting rights.

4. Frequency and format of meetings

- 4.1 The Committee shall meet as required in execution of its duties under section 2 above, although not normally more than 3 times per year, usually in De Morgan House. The Chair may call urgent meetings on specific issues if required.
- 4.2 Participation in meetings via video-conferencing or telephone-conferencing is acceptable on occasion.
- 4.3 Each Committee Member shall be expected to take an active role in electronic discussions.

5. Attendance

- 5.1 If a member is absent without reasonable cause for three or more consecutive meetings the member will be considered to have resigned from the Committee.
- 5.2 The following LMS executive staff shall normally attend Committee meetings: Executive Secretary, Head of Society Business, Membership and Engagement Officer.
- 5.3 The secretariat support for the Committee shall normally be provided by the Membership and Engagement Officer.

Agreed by Council
13 October 2017

Appendix: current programme of support for early career researchers

Postdoctoral Mobility Grants

Travel Grants to ICM and ECM for early career researchers

New Lecturer grants

Cecil King Scholarship

LMS-CMI Research Schools

Graduate Student Meetings

Postgraduate Conference Grants (including the Young Researchers in Mathematics conference)

Undergraduate Research Bursaries

Undergraduate Summer Schools

LMS Prospects in Mathematics Meetings

UK Undergraduate Mathematical Societies grants

Travel Grants for Early Career Researchers, including attendance at the Heidelberg Laureate Forum