

# **BY-LAWS OF THE LONDON MATHEMATICAL SOCIETY**

## **I. OF THE COUNCIL**

1. The Council shall meet at least four times between one Annual General Meeting and the next. Any three Members of the Council may, by letter to the General Secretary, require an extra Meeting to be called within one month.
2. Any member of Council shall, at the time of service, be a Member of the Society resident in the United Kingdom of Great Britain and Northern Ireland.
3. The Council shall consist of 20 Members of the Society (see paragraph 9 of the Charter). Of these, twelve shall be Members-at-Large, and the rest shall be Officers (specifically, a President, two Vice-Presidents, a Treasurer, a General Secretary, a Programme Secretary, a Publications Secretary and an Education Secretary). If it is desired to change the number of Members of Council, a resolution proposing the change must be proposed and voted on at a General Meeting of the Society. A simple majority in such a vote shall be decisive.
4. Officers of the Society shall be elected for one-year terms in accordance with Statute 24. If an Office becomes vacant during a year, Council shall take the advice of Nominating Committee before filling it in accordance with Statute 31 and By-Law II.4. No President shall hold that office for more than two years consecutively. None of the other Officers shall hold any Office or combination of Offices for more than ten years consecutively unless the extension beyond ten years is to permit the tenure of the Presidency. However, after a gap of one year anyone who has completed such a period of consecutive service may again stand for election.
5. Each Member-at-Large of Council shall be elected for a term of two years, subject to By-Law I.6. Of the seats with two-year terms for Members-at-Large, five shall have terms beginning in odd-numbered years, and the remainder in even numbered years. If the seat of a Member-at-Large becomes vacant during a term, then in accordance with Statute 31 and By-Law II.4 that seat shall be filled by Council until the next Annual General Meeting after taking the advice of Nominating Committee; if at the Annual General Meeting one year of the term of the seat remains, it shall be added to the list of vacancies as a seat with a one-year term. No one shall serve for more than six consecutive years as a Member-at-Large, subject to By-Law I.6. However after a gap of one year, anyone who has completed such a period of consecutive service may again stand for election.
- 6 One Member-at-Large shall be elected Librarian (Member-at-Large). The Librarian (Member-at-Large) shall be elected for one-year terms. If the Librarian (Member-at-Large) becomes vacant during a year, Council shall take the advice of Nominating Committee before filling it in accordance with Statute 31 and By-Law II.4. No individual shall act as Librarian (Member-at-Large) for more than ten years consecutively. However, after a gap of one year anyone who has completed such a period of consecutive service may again stand for election.

## **II. OF NOMINATIONS AND THE NOMINATING COMMITTEE**

1. There shall be a Nominating Committee which will by 1 September each year make at least one nomination of an eligible candidate (see By-Law I.2) for each vacancy for any position of Officer or Member-at-Large of Council which is expected to become vacant at the Annual General Meeting in the following November. The nominations shall be received by the Executive Secretary of the Society by noon on 1 September.
2. Any Member of the Society may nominate an eligible Member of the Society (see By-Law I.2) for election as an Officer or member of the Council. Any such nomination shall state the position for which the nomination is made, and shall bear the names and signatures of the Nominator, of three Seconders who must be Members of the Society, and of the Member nominated, and shall be received by the Executive Secretary before noon on 1 September. The receipt of an e-mail from any of the Nominee, Nominator or Secunder(s) will be considered an acceptable 'signature' provided

each submission comes from a verifiable email address for the individual concerned. Faxed or scanned submissions will also be accepted.

3. The Executive Secretary shall inform the General Secretary of all nominations that are received by noon on 1 September. If by noon on 1 September in any year sufficient nominations to fill all the vacancies which will arise at the Annual General Meeting have not been received then the Council shall itself make nominations for these vacancies.

4. If a casual vacancy amongst the Officers or Members-at-Large occurs the Nominating Committee will advise Council on filling the vacancy until the next Annual General Meeting.

5. If a President will have reached the end of the permitted period of service (see By Law I.4) in November of year  $x$ , the Nominating Committee, in consultation with the President, shall inform Council before the Annual General Meeting in year  $(x - 1)$  of the name of the person it expects to nominate for the Presidency from the Annual General Meeting in year  $x$ . Council may accord the nominee the title of President-Designate and may invite the nominee to attend its meetings as an observer from January year  $x$ .

6. The Nominating Committee will each year by noon on 1 September make nominations of eligible candidates (see By-Law II.8) for the vacancies which it expects to arise for the elected seats in its own body.

7. Any Member of the Society may nominate an eligible candidate (see By-Law II.8) for election as a member of Nominating Committee. Any such nomination shall bear the names and signatures of the Member nominated, of the Nominator and of three Seconders who must all be Members of the Society, and must be received by the Executive Secretary before noon on 1 September. The receipt of an e-mail from any of the Nominee, Nominator or Secunder(s) will be considered an acceptable 'signature' provided each submission comes from a verifiable email address for the individual concerned. Faxed or scanned submissions will also be accepted.

8. The Nominating Committee will have up to eight members who at the time of service must be Members of the Society resident in the United Kingdom of Great Britain and Northern Ireland. Members of the Nominating Committee are ineligible to stand as candidates for election or re-election to Council or for re-election to Nominating Committee. Each year two members will be elected by the Society to serve for terms of three years. One further member will each year be appointed by Council from amongst those of its members who will not be candidates for Council or for Nominating Committee at the next Annual General Meeting. The last member will be the Chair, who will be appointed by Council on the recommendation of the Nominating Committee, and who must not be a member of Council. The Chair will be appointed as soon as possible after a vacancy arises for a period of three years from the date of appointment. Members of Nominating Committee may serve for more than three consecutive years only in exceptional circumstances.

9. If a casual vacancy for an elected member arises in its ranks at any time the Nominating Committee will appoint a member of the Society to fill the vacancy until the next Annual General Meeting. At that Meeting, the seat will be added to the list of vacancies with a term equal to the remaining part of the term for that seat. If a vacancy for a Council appointee arises, Council will fill it.

### **III. OF ELECTIONS**

1. Elections to Council and to the Nominating Committee shall be by a Single Transferable Vote system in which all Members of the Society of good standing (see Statute 26) shall be entitled to vote. If there are seats to be filled with three-year, two-year or one-year terms (see By-Laws I.5 and II.9) those candidates first elected shall be awarded the seats with the longer terms. In the case of the election for Librarian (Member-at-Large) (see By-Law I.6) the post will be filled by a direct election for a term of one year, subject to the term limits set out at By-Law I.6.

2. Council will cause to be prepared lists of all nominations, whether made under By-Laws II.1, II.2 or II.3, for all vacancies on Council and on Nominating Committee which are to be filled at the November Annual General Meeting. One copy of each list will be posted to the registered address of each member of the Society five weeks before the Annual General Meeting. The member will be

provided with a ballot paper to indicate clearly an order of preference for the candidates for each of the vacancies. A means of electronic voting may also be provided for the member to use if preferred as an alternative to the ballot paper.

3. Each completed voting list shall be returned to The Scrutineers at the London Mathematical Society validated with the voter's signature and legibly written name or other unique identifier as determined by Council. Any vote not validated in this way shall be held to be null and void. Votes for vacancies on the Nominating Committee must be received at the Offices of the Society at least 8 days before the Annual General Meeting. Votes for Council may be received in the same way or, in accordance with paragraph 9 of the Charter and Statute 24 and 25, may be cast by the member in person at the Annual General Meeting.

4. The Society shall, at a General Meeting held before the end of July each year, appoint at least two of its members who are not members of Council, members of Nominating Committee, or expected to be candidates, to be Scrutineers for the elections that year. If any Scrutineer should withdraw or become a candidate before the Annual General Meeting, Council may appoint a replacement. The task of the Scrutineers is to ensure that the elections are conducted in a fair and honest way. They will in particular be responsible for ensuring that checks are made that all votes cast are from members of the Society in good standing (Statute 26), for arranging the safe custody of the voting lists over the period of the ballot, for adjudicating in cases in which the validity of a voting list is questioned, and ensuring that all votes are properly counted.

#### **IV. OF ANNUAL SUBSCRIPTIONS**

1. No annual subscription shall be payable by an Ordinary Member who has paid annual subscriptions for not less than 35 years.

2. In accordance with Statute 12, no entrance fee shall be payable by a newly-elected Member or by an Associate Member becoming an Ordinary Member.

3. The annual subscription to the Society of Corporation and Institutional Members shall entitle these members to receive one volume of the *Bulletin* and of the *Journal of Computation and Mathematics* and two volumes of the *Journal* and of the *Proceedings*.

#### **V. OF THE HONORARY MEMBERS**

1. The Society may from time to time elect mathematicians of distinction of foreign countries to be associated with the Society under the designation of 'Honorary Members'; but such Honorary Members shall not be entitled to vote at any Meeting of the Society, nor shall they be liable to pay any entrance fee, subscription, or other contribution. Honorary Members shall be entitled to receive free copies of the *Journal*, *Proceedings*, *Bulletin* and *Journal of Computation and Mathematics* of the Society.

2. Honorary Members shall be nominated for election by the Council. No such nomination shall be made unless nine Members at least are present at the Meeting of the Council at which such nomination is made, and of these not less than two-thirds of those who vote shall be in favour thereof.

3. Honorary Members shall be entitled to be present at all Meetings of the Society.

4. A Diploma, signed by the President and one of the Secretaries, and sealed with the Seal of the Society, shall be forwarded to each newly-elected Honorary Member as soon as is convenient after the election.

#### **VI. OF THE CORPORATION AND INSTITUTIONAL MEMBERS**

1. Every Corporation and Institutional Member whose contribution is not in arrears shall be entitled to nominate up to three Representatives; but for each Representative after the first the Corporation and Institutional Member shall pay an additional subscription equal to that paid by an ordinary member of the Society. The number of such Representatives may vary from year to year; each year the Institutional Member should, by 1 November, send the names of its Nominees for the next Session to one of the Secretaries.

2. All representatives of Corporation and Institutional Members shall have the same rights and privileges as Ordinary Members. Any such representative who ceases to be nominated by a Corporation or Institutional Member may subject to the approval of Council continue as an Ordinary Member of the Society, on payment of the normal subscription, without the necessity of being elected to membership.

#### **VII. OF THE ANNUAL GENERAL MEETING**

1. The Annual General Meeting shall be held on such day and time in November as the Council may from time to time determine. The order of procedure at the Meeting shall be determined by the Council.

#### **VIII. OF THE PRESIDENT AND VICE-PRESIDENTS**

1. The business of the President shall be to preside at all Meetings of the Council and all General Meetings of the Society, to regulate the discussions, and to decide questions of order.

2. In the absence of the President one of the Vice-Presidents shall take the Chair; if no Vice-President shall be present, the Council shall appoint a Member to take the Chair; and the Vice-President or other Member in the Chair shall be invested with and shall exercise all the powers and prerogatives of the President.

#### **IX. OF THE TREASURER AND THE FUNDS OF THE SOCIETY**

1. The Banking Accounts of the Society shall be kept at such Banks as shall from time to time be determined by the Council, and the Treasurer and such other Officers and staff as Council may from time to time authorise shall receive for the use of the Society and pay into the said Accounts all sums of money due or payable to the Society which are not paid directly to such Accounts, and for the purposes aforesaid they shall be empowered to endorse all cheques and other negotiable instruments payable to the Society. Subject to the approval of the Council, and under such conditions and restrictions as Council may deem expedient, they shall be empowered to pay by cheque or bank transfer on the said Accounts all sums payable by the Society. They shall also keep particular accounts of all such receipts and payments.

2. All financial reserves of the Society shall be invested in such manner as shall be approved by the Council; and Council may act in this regard through an agent appointed by Council working under Council's supervision and control. And subject to the provisions of any trust deed relating to such securities, but otherwise at their own absolute discretion, the Council either directly or through its agent may vary and transpose such securities into, or for, any others which they shall deem expedient subject to the conditions imposed by the Charter and Statutes.

#### **X. OF THE SECRETARIES**

1. There shall be a General Secretary, a Programme Secretary, a Publications Secretary and an Education Secretary.

2. It shall be the duty of the Secretaries to ensure that Minutes of the proceedings of the Society and of the Council are kept and are confirmed by the members of the Society or the Council. They shall have the custody of all documents of the Society which do not relate to the stocks, shares, funds and securities belonging to or held in trust for the Society, until such time as, in accordance with the policy determined from time to time by Council, documents are passed to the Librarian for preservation in the Society's Archive (By-Law XII.2). They shall also do all such things for the use and service of the Society as appertain to the office of Secretary.

#### **XI. OF THE PUBLICATIONS OF THE SOCIETY**

1. Council may appoint Editors, Secretaries and Assistant Editors (as it deems necessary) for the publications of the Society. They will take charge of these publications under the direction of Council and of a Publications Secretary who shall be an Officer of Council.

2. The *Newsletter* shall contain a record of the Proceedings at Meetings of the Society.

#### **XII. OF THE LIBRARY AND LIBRARIAN**

1. The Library of the Society shall be kept at such place as shall from time to time be determined by the Council. Every Member of the Society shall be entitled to take books out of the Library and shall return them within such period as the Council shall from time to time determine. Any Member who shall take out a book and then fail to return it on being required to do so shall pay to the Treasurer the cost of another copy if procurable, or such compensation as the Council may decide.
2. The Librarian shall have custody of the Society's Archive.
3. One Member of Council shall be designated Librarian (Member-at-Large).

### **XIII. OF THE COMMON SEAL, AND THE CUSTODY OF DOCUMENTS**

1. The Council shall provide as they shall from time to time think expedient for the custody of the Common Seal of the Society, and of all deeds and other documents relating to the trust funds of the Society and to the investments which are the property of the Society.

4<sup>th</sup> July 2014