

LONDON MATHEMATICAL SOCIETY

Data Collection

Student Placement Description

Placement: Data Collection Student Placement

Location: De Morgan House

Responsible to: Head of Society Business/Council and Research Officer

Main purpose of Placement:

To undertake a web-based data collection exercise to gather information on postdoctoral fellows and research assistants working in the mathematical sciences in UK institutions.

The aim of the project is to develop a clear picture of the current level of support for the UK mathematical sciences people pipeline immediately following PhD awards.

Initial data collection will be undertaken via a web-based data search as well as utilising the Society's own database to identify postdoctoral fellows and research assistants working in the mathematical sciences and to gather related census data. Further work may involve contacting departments and individuals to verify data.

Main Tasks:

1. Using the Society's database of UK mathematicians to identify postdoctoral fellows and research assistants.
2. Undertaking a web-based data search to gather related census data.
3. Creating and maintaining a database of information collected.
4. Contacting Heads of Departments and subsequently individuals to verify data.
5. Maintaining confidentiality regarding all data accessed and gathered.

Further Information:

- Short-term role, initially 5 days per week for a two-week period.
- Hours of work: 10am-5pm with 1 hour unpaid lunch break.
- Remuneration: £8/hour

Student Background Requirements:

- Educated to degree level
- Ability to work unsupervised and as part of a small team.
- Organised approach to work
- Excellent communication skills – written and spoken
- Excellent interpersonal skills
- Knowledge of working with databases
- Previous experience in data gathering and analysis
- An understanding of academic structure within Higher Education institutions

To apply: Please contact Katy Henderson for an application form on katy.henderson@lms.ac.uk or 020 7927 0809.

Enquiries: For further information about the role, please contact Katy Henderson for an application form on katy.henderson@lms.ac.uk or 020 7927 0809.

Deadline: 19 June 2017

Interviews to be held: 22 June 2017

Placement expected start date: 3 July 2017