

# LONDON MATHEMATICAL SOCIETY

## Celebrating New Appointments - Scheme 9 Grants

### Important Notes

#### Before Completing the Form:

- Please ensure that you have complied with the rules on our website and read the notes below.
- Applications for a grant under this scheme should be made by the new appointment.
- Enquiries should be addressed to grants@lms.ac.uk.

#### General Guidelines:

- It is expected that the new appointment will be one of the speakers.
- It is expected this would be a one-day meeting consisting of three talks, given by the new lecturer and two other mathematicians in the same research area.
- The inaugural meeting must take place within two years of the start date of the new appointment (time spent on parental leave will be taken into account, and will not count against the two year limit).
- The Society will support joint meetings involving more than one new appointment, where appropriate.
- The Society will support only mathematical activities or the mathematical component of wider activities, and here the word "mathematical" excludes mathematics education.
- Applicants must comply with the Society's policy on Women in Mathematics - [https://www.lms.ac.uk/sites/lms.ac.uk/files/Mathematics/wim\\_statement.pdf](https://www.lms.ac.uk/sites/lms.ac.uk/files/Mathematics/wim_statement.pdf) - please note that the Society considers a lack of uninvited women speakers to be a very real problem, and a failure to include women speakers are grounds for refusal for funding.
- Academic and financial reports will be required after the visit.

#### Assessment Checklist:

Applicants may like to note the following checklist used by the Society when assessing applications:

- Mathematical quality of the project.
- Well-argued proposal.
- Well thought out and cost-effective budget, with the request restricted to allowable costs, and an appropriate and clearly identified balance of funding from other sources (if applicable).
- Likely beneficiaries, in particular research students and participants from Scheme 5 countries.
- Sufficient time available for publicity of the event.
- Receipt of satisfactory reports on previous grants.

#### Completing the Form:

- Applications should be self-contained; please do not append substantial documents that contain irrelevant detail or refer to websites for key information.
- If the applicant is not a member of the Society then the application must be countersigned by a member who is prepared to support the application.

#### Academic Case:

- The academic justification for a Scheme 9 grant should focus on the benefit to the new appointment, and the opportunity presented to research students and other mathematicians to focus on the research area.

#### Expenditure:

- The maximum award shown on the website is the upper limit, not the standard award. Grants are made to meet actual expenditure on items in the application.
- Visa costs are regarded as part of normal travel expenses.
- The grant is not intended to cover the cost of secretarial help or publicity.
- The grant may not be used to cover room hire but requests for grants to cover room hire at De Morgan House will be considered, where special circumstances can be shown.
- Any surplus grant must be returned to the Society as soon as possible and may not be used for other purposes after the event.

#### Application Checklist:

- Applications must be signed and if applicable, countersigned by an LMS member.

Applications will be acknowledged by email.

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# LONDON MATHEMATICAL SOCIETY

## Celebrating New Appointments – Scheme 9 Grant Application Form

This version is dated 29/08/2017. Before completing this application please refer to the notes at the start of the form.

|   |  |
|---|--|
| <b>1 DETAILS OF APPLICANT</b>   |  |
| <b>Name:</b> (Please include title)   |  |
| <b>Address:</b>   |  |
|   |  |
|   |  |
| <b>Email address:</b>   |  |
| <b>Telephone number:</b>  |  |
| <b>2. DETAILS OF PROPOSED CONFERENCE</b>  |  |
| <b>a Title of the conference:</b>   |  |
| <b>b. Venue:</b>  |  |
| <b>c. Dates:</b>  |  |
| <b>d. Estimated number of participants:</b>   |  |
| <p><b>e. Will the meeting be open to all or only to invited participants? Please tick one box.</b></p> <p>Applicants are reminded that the Society will only support a closed meeting if an exceptional case is made. If appropriate, explain below why your meeting is closed.</p> <p style="text-align: center;"> <b>All</b>      <input type="checkbox"/>                      <b>Invited participants only</b>      <input type="checkbox"/> </p> |  |
|   |  |

**f. Brief statement of the object of the meeting and its programme:**  
(please refer to the Important Notes under Academic Case)

**g. Invited speakers**

**(i) Please list the invited speakers.**

This should include their name, institution and area of expertise. Please indicate any who have provisionally accepted an invitation to attend and the gender of all speakers.

The Society expects that the organisers of conferences who are seeking grants from the Society will: invite both male and female speakers. Failure to comply with this policy is a common cause of rejection. The full statement of the Society's policy on Women in Mathematics is available at: [http://www.lms.ac.uk/sites/default/files/Mathematics/wim\\_statement.pdf](http://www.lms.ac.uk/sites/default/files/Mathematics/wim_statement.pdf)

Consideration should be given to the provision of mechanisms to enable participation by people with children or family responsibilities.

| <u>Name</u> | <u>Institution</u> | <u>Expertise/ Title of talk</u> | <u>Accepted?</u> | <u>Gender</u> |
|-------------|--------------------|---------------------------------|------------------|---------------|
|             |                    |                                 |                  |               |
|             |                    |                                 |                  |               |
|             |                    |                                 |                  |               |

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**3. FINANCIAL STATEMENT**

A detailed breakdown of the **TOTAL** estimated expenditure together with information of expected income from grants received or applied for, should be given below.

**EXPENDITURE****a. Fares for speakers:**

|              | Amount<br>£ |
|--------------|-------------|
|              |             |
| <b>Total</b> |             |

**b. Subsistence for speakers:**

|              | Amount<br>£ |
|--------------|-------------|
|              |             |
| <b>Total</b> |             |

**c. Social events (conference dinner):**

|              | Amount<br>£ |
|--------------|-------------|
|              |             |
| <b>Total</b> |             |

**d. Other costs not listed above (such as fares and subsistence for other participants including research students, staff costs and publicity costs):**

|  | Amount<br>£ |
|--|-------------|
| Please note that the Society does not normally make grant awards to cover staff costs and publicity costs, and these are for reference only. |             |
| <b>Total</b>   |             |
| <b>Total Expenditure £</b>   |             |

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|   |                                     |
|---|-------------------------------------|
| <b>INCOME</b>   |                                     |
| <b>e. Grants already received:</b>  |                                     |
|   | <b>Amount<br/>£</b>                 |
|   |                                     |
| <b>Total</b>  |                                     |
| <b>f. Pending applications:</b>   |                                     |
|   | <b>Amount<br/>applied for<br/>£</b> |
|   |                                     |
| <b>Total</b>  |                                     |
| <b>4. APPLICATION</b>   |                                     |
| Please indicate the purpose for which the grant is required – funding can be applied for to cover support for:  |                                     |
| Travel, accommodation and subsistence for visiting lecturers and visiting research students; the dinner; Caring Costs for those attendees who have dependents   |                                     |
|   | <b>Amount<br/>applied for<br/>£</b> |
|   |                                     |
| <b>Total</b>  |                                     |
| <b>I wish to claim the grant in the financial year starting 1 August 20_____</b>  |                                     |
| Grants must be claimed in a specified financial year from 1 August to 31 July. Please state in which year you intend to claim the grant, bearing in mind that grants should normally be claimed not earlier than 3 months before, and not later than 3 months after, the event for which the grant is made. |                                     |
| Signed  |                                     |
| Date  |                                     |
| If the applicant is not a member of the London Mathematical Society, then this application form should be signed by a member who is prepared to support the application.  |                                     |

Ref. No.

| Name of member   |  | Signed |  | Date |  |
|--|--|--------|--|------|--|
| <p><b>Data Protection</b></p> <p>As part of our service to you, we will hold your supplied contact details on our Grants Database for the purposes of grant administration. All of the information you provide will be kept in accordance with your right to personal privacy, and we will not share your personal information with third parties for marketing purposes. Full terms and conditions relating to our Data Protection Policy can be found on our website - <a href="https://www.lms.ac.uk/privacy-notice">https://www.lms.ac.uk/privacy-notice</a></p> |  |        |  |      |  |