

London Mathematical Society Research Grants Committee Terms of Reference

1. Constitution and Purpose

- 1.1 This is a Committee of Council.
- 1.2 This Committee shall have the authority to implement the Society's portfolio of research grant schemes, and to propose new initiatives in this area.
- 1.3 This Committee shall provide strategic advice to Council on matters relevant to research grants.

2. Roles and responsibilities

- 2.1 The Research Grants Committee will have the following roles and responsibilities.

Advice to Council

- 2.2 The Committee shall provide advice to Council on research grants by:
 - i) reviewing and developing the Society's portfolio of research grants; and
 - ii) ensuring that Council is kept informed of matters relevant to research grants.

Activities

- 2.3 The Committee shall undertake relevant activities for Research Grants by:
 - i) implementing the Society's portfolio of research grant schemes (listed in the appendix); and
 - ii) liaising with any relevant bodies on related matters.

Budgets and Reporting

- 2.4 The Committee is responsible for:
 - i) keeping within any budget delegated to it by Council and spending it effectively;
 - ii) advising Council on budget forecasting and expenditure; and
 - iii) providing regular reports to Council.

3. Membership

- 3.1 The Committee shall consist of 10 members.

- 3.2 The Chair shall be appointed by Council from among the Committee members. In the absence of the Chair the remaining Committee members may appoint an Acting Chair for that meeting from among their members.
- 3.3 All Committee members shall be appointed by Council.
- 3.4 The Committee members will normally be members of the Society and shall each serve a term of office of no longer than 6 years in total (2 terms of 3 years).
- 3.5 The Committee will have the right to invite guests to attend for specific discussions. Such guests will not have voting rights.

4. Frequency and format of meetings

- 4.1 The Committee shall meet as required in execution of its duties under section 2 above, although not normally more than 4 times per year, usually in De Morgan House. The Chair may call urgent meetings on specific issues if required.
- 4.2 Participation in meetings via video-conferencing or telephone-conferencing is acceptable on occasion.
- 4.3 Each Committee Member shall be expected to take an active role in electronic discussions.

5. Attendance

- 5.1 If a member is absent without reasonable cause for three or more consecutive meetings the member will be considered to have resigned from the Committee.
- 5.2 The following LMS executive staff shall normally attend Committee meetings: Membership and Grants Manager. Additionally, the Executive Secretary and Head of Society Business are invited to attend the meetings of the Committee.
- 5.3 The secretariat support for the Committee shall normally be provided by the Grants and Membership Administrator.

Agreed by Council
13 October 2017

Appendix: current portfolio of research grants

Grant Schemes 1-5

British Mathematical Colloquium/British Applied Mathematics Colloquium

International Grants (African Millennium Mathematics Science Initiative, Mentoring African Researchers in Mathematics)

Mathematical Symposia

Research Workshop Grants

Travel Grants to the ICM and ECM for mid to late career researchers