

L O N D O N M A T H E M A T I C A L S O C I E T Y

Grants for Teacher CPD (individual)

Application notes

Objectives of the grant scheme:

The scheme is intended to provide opportunities for mathematics teachers to attend training which is specifically mathematical. It is intended to facilitate mathematical professional development to allow teachers in UK schools/educational institutions to:

- Develop their subject knowledge
- Engage in a deeper understanding of how to develop mathematical thinking
- Appreciate the interconnectivity of mathematical topics
- Update themselves on mathematics curriculum reform
- Use technology when and where appropriate.

Value of the award:

- Applications will be considered to a maximum of **£400**.

Elements of the scheme:

The scheme is divided into three elements:

- **ELEMENT A** – grants to support teacher attendance at specific one or two day conferences/events organised by professional mathematical organisations.
 - These include (but are not limited to) events run by the LMS, The Mathematical Association, the Association of Teachers of Mathematics, British Society for the History of Mathematics, National Association for Numeracy and Mathematics in Colleges, National Centre for the Excellence of Teaching in Mathematics and other professional not-for-profit associations.
 - The grant should contribute to the costs of registration for the course and a proportion of the travel and subsistence expenses of attendees.
- **ELEMENT B** – grants to assist providers of professional development to run conferences and courses that allow participants to further their professional development.
 - Under Element B applicants should have proven experience of providing valuable mathematical professional development to teachers, for example through professional subject associations, or clear promise of providing some particularly effective professional development.
 - The grant should contribute to venue costs and organizer time/expenses.
- **ELEMENT C** – grants to cover the costs of external trainers in schools/educational institutions.
 - This grant offers funding for schools towards the costs of bringing external trainers into schools/educational institutions and will allow for hosting of specifically mathematical events in institutions.
 - Ideally the events funded under the scheme will cover more than one school/educational institution and preference will be given to such applications. The grant aims to encourage the sharing of best practice across the teaching community by facilitating networking and building links across educational institutions.

Eligibility:

- Any application for a grant under this scheme must be made by a teacher of mathematics or ITE provider based in the UK. The grants are open to teachers of mathematics from primary school to A-Level or equivalent (inclusive of STEP/AEA).

Criteria:

- The grants are to support teacher attendance at specific one or two day conferences/events organised by professional mathematical organisations (Element A). This will include a contribution to the costs of registration for the course and a proportion of the travel and subsistence expenses of attendees.
- The grants are also to assist providers of professional development to run conferences and courses that allow participants to further their professional development (Element B).
- The grants can also cover the costs of external trainers in schools/educational institutions (Element C).
- A report will be required after the activity or event has taken place.
- Grants will not be made retrospectively.

The grants are **not** intended to:

- cover generic training
- pay teaching supply cover
- cover attendance at exhibitions or courses/conferences organised by exam boards or commercial organisations.

Completing the form:

- Applications should be set out clearly and be presented in Word or PDF format where possible.
- Applicants should provide all of the information requested in the form. The completed form (excluding the cover notes) should not exceed 3 sides of A4.
- Applications must be signed and, if applicable, countersigned by someone able to confirm the value of the activity.
- Do not include these cover notes with your application.
- Applications may be scanned and sent by email to education@lms.ac.uk, or a hard copy sent to the following address: c/o Katherine Wright, Society Business Officer, London Mathematical Society, De Morgan House, 57-58 Russell Square, London WC1B 4HS.

Expenditure:

- The maximum award shown is the upper limit, not the standard award. Grants are made to meet actual expenditure on items in the application.
- Applicants are expected to make as economical travel arrangements as is possible.
- Grant holders should expect to cover further costs from other sources.
- Any surplus funds must be returned to the Society and may not be used for other purposes.

Applications should be emailed in Word or PDF format to Katherine Wright, Society & Research Officer: education@lms.ac.uk.

Application checklist:

- ☐ All sections have been completed and the application meets the objectives and criteria outlined in the notes above.
- ☐ The date and location of the event have been provided.
- ☐ The requested funds do not cover the full cost of the activity/activities in question.
- ☐ The amount requested for the grant is given clearly, along with a financial breakdown.
- ☐ The application is signed and countersigned by a headteacher or senior colleague who can confirm the value of the activity.
- ☐ For applications under Element A, the CV of the person[s] attending the conference/course in question has been provided.



LONDON MATHEMATICAL SOCIETY CPD GRANTS

1. DETAILS OF APPLICANT	
Name:	
Contact address:	
Email address:	
Tel number:	Job title:
2. DETAILS OF PROPOSED CPD ACTIVITY (This section should be 3 pages maximum)	
My application is under (tick <u>one</u> only)	
Element A <input type="checkbox"/>	Element B <input type="checkbox"/> Element C <input type="checkbox"/>
<u>APPLICATIONS UNDER ELEMENT A</u>	
Please provide full details of the CPD conference/event you wish to attend. This must include:	
<ul style="list-style-type: none">• The date(s)/location of the event and the organisation running the event. You may append a description of the day if available.• A brief CV for each person attending the event in question.	
<u>APPLICATIONS UNDER ELEMENT B</u>	
Please provide full details of the CPD conference/event you wish to run. This must include:	
<ul style="list-style-type: none">• Information about your organisation and its work in providing mathematics education CPD.• The dates/location of the event, and the number of teachers that you expect will attend.• You should also include details of the target audience and say what (if any) registration fee is being charged.	
<u>APPLICATIONS UNDER ELEMENT C</u>	
Please provide full details of the CPD conference/event you wish to run. This must include:	
<ul style="list-style-type: none">• Information about the event you wish to hold, including a description of the day and the target audience.• Information about the external trainer involved, in particular their experience in providing mathematics education CPD.• The dates/location of the event; and the number of teachers that will attend.• Please also provide (if applicable) details of any networking and/or cross-school collaboration that will be facilitated by the event.	

3. VALUE OF CPD ACTIVITY – Please answer in all three sections.

(1) Please state what specific benefit the activity will bring to you personally (Element A) **OR** to participants (Elements B and C).

(2) Please state how the proposed activity will stimulate interactions between different sections of the mathematical community (**all** elements).

(3) Please state what arrangements are in place to disseminate knowledge gained from the activity (Element A) **OR** what arrangements are in place to gather participant feedback (Elements B and C).

4. FINANCIAL STATEMENT

Total Expenditure

- | | |
|---------------------------------------|---|
| (a) Accommodation costs | £ |
| (b) Subsistence costs | £ |
| (c) Travel costs | £ |
| (d) Venue/room hire costs | £ |
| (e) Organiser time costs | £ |
| (f) Registration fees/charges | £ |
| (g) Other (please give details below) | £ |
| (h) Total Expenditure: | £ |

(i) Contributions from other sources: £
(please state sources, such as registration fees, and whether confirmed or under consideration)

5. APPLICATION

Precise amount applied for from the LMS:

£

I would wish to claim the grant in the financial year starting

1 August 201

Grants must be claimed in a specified financial year from 1 August to 31 July. Please state in which year you intend to claim the grant, bearing in mind that grants should normally be claimed not earlier than 6 months before, and not later than 3 months after, the event for which the grant is made.

Signed by applicant _____ Date _____

If you are not a member of the London Mathematical Society, then your application will need to be countersigned by someone who can confirm the value of the CPD (e.g. Head Teacher):

Name _____ Signature _____ Date _____

Personal data provided on this form may be held and processed on the Society's computer. A summary of the Society's data protection policy, including the rights of subjects upon whom data is held, is obtainable from the Administrator.

Please state where you heard about the LMS CPD Grant Scheme: