



**SUPPORT OF JOINT RESEARCH GROUPS
(SCHEME 3 GRANTS)
FINANCIAL AND ACADEMIC REPORT FORM**

If you wish to apply for a renewal grant this form should be submitted with your application by **15 September**. The final date for receipt of reports for Scheme 3 grants is **31 December**.

Reference number:	
Grantee's name: (Full name with title eg Prof, Dr etc)	
Email address:	
Nature of award: (Please give the overall title of your group)	Support of joint research group
Conditions of the award:	The grant shall be used for the purposes described in the application. Minor variations from the proposed activities are acceptable as long as they are clearly within the general framework enunciated in the application. Please refer to your Grant Offer and Claims Form for the particular conditions relating to your grant.
Financial Report: Please describe the overall budget, giving enough detail to show that the amounts spent from the LMS grant correspond to the amounts requested and comply with the conditions listed in the Grant Offer and Claim Form. If any part of the grant is unspent please explain which part could not be used and give the reasons. Please see Note 2 of the Grant Offer and Claim Form.	
Item	Amount £
Please continue on a separate sheet if necessary	
Amount awarded (including any sums transferred from the previous year) (A):	
Grant claimed from the LMS:	
Total spent from LMS Grant (including any sums transferred from the previous year) (B):	
Refund due to the LMS (A-B):	
Please indicate how any refund will be returned to the LMS:	
<input type="checkbox"/> To be deducted from any renewal grant <input type="checkbox"/> Bank transfer <input type="checkbox"/> Cheque (made payable to the London Mathematical Society)	

Academic Report:

Your report should contain a general description of the academic activities including the contributions made by the principal speakers, at each meeting. Please include details of what has been achieved at each meeting of the group and how successful it has been at creating a network. Please refer to your original application and explain to what extent you fulfilled your original expectations.

Please continue on a separate sheet if necessary

For each of your meetings please complete attendance figures as follows:

Date of Meeting:								
	Male	Female	Male	Female	Male	Female	Male	Female
Invited speakers								
Research students (host inst)								
Research students (other inst's)								
Other participants (host inst)								
Other participants (other inst's)								
Total								

Signature of Grantee:**Print name:****Please return this form in to:**

Mr Anthony Byrne, Grants Administrator, London Mathematical Society, De Morgan House, 57-58 Russell Square, London WC1B 4HS

Or alternatively – grants@lms.ac.uk

For office use only

Date Report Received _____ D/b

Refund Due: A/cs File D/b

Date Refund Received _____ A/cs File D/b

Date Acknowledged _____

Authorised by:

Cttee mem _____

PS _____

Date _____

Personal data provided on this form may be held and processed on the Society's computer. A summary of the Society's data protection policy, including the rights of subjects upon whom data is held, is obtainable from the Administrator of the London Mathematical Society.